



ALTA MURRIETA
ELEMENTARY
"PURSUING EXCELLENCE"

May 18, 2020

Alta Families,

We hope this letter finds you safe and healthy! Below you will find information on picking up your student's belongings that were left in the classroom before the school's closure on March 13.

Over the next two weeks, teachers will be packing up their classrooms to prepare for deep cleaning that will be taking place to disinfect/sanitize the entire school. As they pack up their rooms, teachers will place student belongings in individual bags labeled with the student's name.

During the week of June 1-5, we will be asking families to come to the school on the following designated days and times to pick up their bags of belongings:

Day	Time	Grade Level
Monday, June 1	9 a.m. – 12 p.m.	PreK/TK/K
Monday, June 1	1 - 4 p.m.	1 st Grade
Tuesday, June 2	9 a.m. – 12 p.m.	2 nd Grade
Wednesday, June 3	9 a.m. – 12 p.m.	3 rd Grade
Wednesday, June 3	1 - 4 p.m.	SDC Classrooms
Thursday, June 4	9 a.m. – 12 p.m.	4 th Grade
Friday, June 5	9 a.m. – 12 p.m.	5 th Grade

In order to adhere to social distancing protocols, we are asking families to follow these simple procedures when they come to school on their designated day:

1. Please drive through the front loop – do not park and get out of your car.
2. A staff member will approach your car from a distance where you can roll down your window and let the staff member know your student's name and teacher.
3. The staff member will retrieve your student's bag from one of the tables that will be set up in front of the school and deliver the bag to your car.
4. If your child has a library book to return, either from the school library or the classroom, please bring it with you. A staff member can collect the book when distributing your student's bag to you.

Due to the current health restrictions, the campus will be closed during the week. Students and families will not be permitted to go onto campus or to classrooms – please do not exit your cars. We understand it may be disappointing to not be able to go onto campus or to your classroom one final time this year, but we are required to obey the current health orders and district directives. These procedures are in place for everyone's safety.

It is imperative that families arrive only during their designated time slot. Each grade level's belongings will only be available on the days and times listed above, so please be sure to come during your scheduled window of time. Please do not come on a different day, as we will not be able to distribute belongings to students on alternate days. Items not picked up will be stored until the beginning of the new school year.



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If you have checked out a device from the school to be used for distance learning, information on returning the device to school will be sent to you in a separate communication.

Thank you for your cooperation with these procedures. Though it will be from a distance, we look forward to seeing everyone!

Sincerely,

Mr. Coley
Principal